



**The Virginia Society for Respiratory Care, Inc.**

977 Seminole Trail PMB 327

<http://www.vsrc.org>

**2025 Q2 VSRC Board of Directors Meeting**

**Agenda**

**Friday, April 18, 2025**

**Virtual**

Board of Directors Meeting

10:00 AM -12:00 PM

- |  |  |
|--|--|
| <b>1. Call to Order (Presiding Officer):</b> | Santiera Brown-Yearling                |
| <b>2. Roll Call (Secretary):</b>             | TBD                                    |
| <b>3. Guest Introductions:</b>               | Santiera Brown-Yearling                |
| <b>4. Correspondence:</b>                    | Santiera Brown-Yearling                |
| <b>5. Reports (see below)</b>                | BOD, Committee Chairs & Program Chairs |

**Officers:**

President	Santiera Brown-Yearling
Vice President	Ali Brown
Treasurer	Doug Wright
Secretary	Sherleen Bose
President-Elect	Madison Fratzke
Immediate Past President	Derrick Many

**Delegates:**

Dr. Bessie Brooks-Garnett & Sherleen Bose

**District Directors:**

Blue Ridge	Vinny Richardson & Jonathan Waugh
Central	Travis Goodwyn & Heather Chatfield
Northern	Melissa Rivera
Tidewater	Kyle Fields & Michelle Blake
Western	Amber Lipes & Russell Copely

**Committee Chairs:**

Audit	Daniel Gochenour
Bylaws	TBD
Education	Brent Williams
Executive	Santiera Brown-Yearling
Judicial	Madison Fratzke
Legislative	Sherleen Bose/Yvonne Marante-Fisher
Media	Susan Arrington
Membership	Ryan Sharkey
Nominations & Elections	Ali Brown
Program	Ali Brown
Public & Professional Relations	TBD
Strategic Planning	Chad Gibbs

**Program Chairs:**

Symposium by the Sea	Susan Arrington/Megan Keith
Virtual Symposium	Michael O'Brien

**Standing Members:**

Medical Advisor	TBD
Parliamentarian	TBD

**6. Guest Presentations** TBD**7. Old Business:** Santiera Brown-Yearling

- BOD to approve 2025 Q1 meeting minutes
- BOD to approve any new appointments
- Licensure update (Daniel Gochenour)
- HOSA update (HOSA rep/VSRC Liaison?)

**8. New Business:**

Compact License

**9. Adjournment** Santiera Brown-Yearling

# Reports from Q1 Activity

## Officers:

**Reporting For: President & Executive Committee**

**From: Santiera Brown-Yearling**

### **Activities:**

Held a meeting for the District Directors

Held an Executive Board meeting

### **Plans:**

Plan next Q2 meeting with District Directors

Support events

Plan next Q2 meeting with Executive Directors

Submit for Respiratory Care Week Proclamation

Attend District Director events and symposiums

Continue to respond to emails and inquiries

Actively engage to promote the VSRC activities

### **Suggestions:**

Continue to connect with all VSRC members.

Stay engaged via social media for respiratory updates

Provide support where needed

**Reporting For: Vice President & Program Committee**

**From: Ali Brown**

### **Activities:**

In process of procuring 2026-2027 venues for the Beach Symposiums. Have three different proposal options. The proposals are for Embassy Suites (part of historic Cavalier hotel), Sheraton, and Wyndham. Hilton is getting too big for our symposium. They have added significant fees that made us look elsewhere.

### **Plans:**

-To pick a venue site for 2026-2027 Beach Symposium. Work with Susan, Madison and Santiera and committee on best option.

-To work with the districts and offer help in getting programs set up.

-To get with Michael O'Brian on getting dates for Fall Neo/Peds/Adult symposium.

### **Suggestions:**

None at this time.

**Reporting For: Treasurer**  
**From: Douglas Wright**

**Status:** As reported to the Board, all previous stolen funds have been replaced to our accounts. The old accounts are closed and all automatic payments from Stripe and the AARC are set up in the new accounts.

Totals for the Business Checking Account:

January 1, 2025-March 31, 2025:

Start Dec 31:	\$16,245.21
Deposits:	\$13,085.51
Expenses:	\$ 2,439.75
Ending:	<u>\$26,890.97</u>

Totals for the Money Market Account:

January 1, 2025-March 31, 2025:

Start Dec 31:	\$15,878.52
Deposits:	\$ 98.61 (interest)
Ending:	<u>\$15,977.13</u>

10:39 AM  
04/09/25  
Accrual Basis

Virginia Society for Respiratory Care  
**Register QuickReport**  
January through March 2025

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>AARC</b>							
Deposit	03/24/2025		Deposit	Suntrust Business C...	X	changing acco...	0.01
Total AARC							0.01
<b>Electronic/ACH Credit Stripe Trans</b>							
Deposit	01/31/2025		Deposit	Suntrust Business C...	X	SPRING BEA...	121.07
Deposit	03/07/2025		Deposit	Suntrust Business C...	X	SPRING BEA...	2,184.15
Deposit	03/14/2025		Deposit	Suntrust Business C...	X	SPRING BEA...	3,779.33
Deposit	03/21/2025		Deposit	Suntrust Business C...	X	SPRING BEA...	2,813.79
Deposit	03/28/2025		Deposit	Suntrust Business C...	X	SPRING BEA...	4,187.16
Total Electronic/ACH Credit Stripe Trans							13,085.50
<b>DB Accounting</b>							
Check	01/22/2025	3481		Suntrust Business C...		Taxes	-115.00
Total DB Accounting							-115.00
<b>SiteVision</b>							
Check	01/08/2025	3480		Suntrust Business C...		VSRC WEBSITE	-412.40
Total SiteVision							-412.40
<b>Surety Solutions Bonding</b>							
Check	01/06/2025	3479		Suntrust Business C...		Treasurer	-246.00
Total Surety Solutions Bonding							-246.00
<b>Hanns Billmayer</b>							
Check	01/08/2025	3478		Suntrust Business C...	X	Travel&Lodging	-1,549.10
Total Hanns Billmayer							-1,549.10
<b>Santiera Brown</b>							
Check	02/04/2025	3482		Suntrust Business C...		BOARD OF DI...	-107.25
Total Santiera Brown							-107.25
<b>Truist Bank</b>							
Check	03/24/2025			Suntrust Business C...	X	Fees	-10.00
Total Truist Bank							-10.00
<b>TOTAL</b>							10,645.76

Your consolidated statement  
For 03/31/2025

Contact us



Truist.com



(844) 4TRUIST or  
(844) 487-8478

## Summary of your accounts

ACCOUNT NAME	ACCOUNT NUMBER	BALANCE(\$)	DETAILS ON
TRUIST DYNAMIC BUSINESS CHECKING- CORE TIER	1470020674377	26,890.97	page 1
TRUIST BUSINESS MONEY MARKET	1470020674369	15,977.13	page 1
Total checking and money market savings accounts		\$42,868.10	

**Plans:** A check in the amount of \$25,000.00 has been sent to the Hilton Virginia Beach Oceanfront as a deposit for the Symposium by the Sea.

**Suggestions:** Nothing else to report at this time.

**Reporting For: Secretary**

**From: Sherleen Bose \*NOW VACANT\***

**Activities:** Attended the executive committee meeting on March 21.

**Plans:** Assist the President and the BOD during the transition period while finding the next Secretary.

**Suggestions:** None at this time.

**Reporting For: President-elect**

**From: Madison Fratzke**

**Activities:** Attended the district director meeting and executive committee meeting. Supporting the President with tasks whenever requested.

**Plans:** No new plans.

**Suggestions:** None at this time.

**Reporting For: Immediate Past President**

**From: Derrick Many**

**Activities:** Will continue to work with Education chair and volunteers to help establish HOSA collaboration. Will also continue to try to keep Scorecard updated.

**Plans:** To try to keep Scorecard updated, and create a good communication loop.

**Suggestions:** None

## VSRC Strategic Plan 2023 And Beyond

### Scorecard

<b>Engage</b>	<b>Elevate</b>	<b>Advocate</b>	<b>Educate</b>	<b>Financial</b>
<b>Current AARC Membership:</b> Current: <b>1,026</b> / Goal <b>1,100</b>	<b>Newsletters Sent:</b> Current 0 / Goal 2	<b>Number of RTs advocating for lobby functions:</b> Current: 2 / Goal: 6 <ul style="list-style-type: none"> <li>2 PACT Hill Day</li> </ul>	<b>CEU's offered:</b> Current: 26 / Goal: 20 <ul style="list-style-type: none"> <li>16 Spring symp.</li> <li>10 Virtual symp.</li> <li>1.5 Central District (5/5/25)</li> </ul>	<b>Profit % Change:</b> Current= <b>Green</b> Goal= <b>Green</b>
Appropriate Goal? Plans is to get more integration with HOSA	<b>Plans:</b> Madison and Santiera working on plan for ongoing Elevate options, and how to make Newsletter have easier access to members and contributors.	<b>Plans:</b> <ul style="list-style-type: none"> <li>Legislative Day</li> </ul>	<b>Plans:</b> <ul style="list-style-type: none"> <li>Other Districts?</li> </ul>	<b>Legend</b> <ul style="list-style-type: none"> <li>&gt;5%= Green</li> <li>1-5%= Yellow</li> <li>&lt;1%= Red</li> </ul>
Last 5 years: 2019- 1128 2020- 1143 2021- 1064 2022- 1007 2023- 946 Current- 1121				

### Delegates

#### **Reporting For: Delegates**

**From: Dr. Bessie Brooks-Garnett & Sherleen Bose**

#### **Activities:**

Attended the Virtual HOD meeting March 21

APRT Fund for state affiliates and universities Purpose of the fund is to allow affiliates and colleges to receive funding to promote the APRT career.

Advanced RT Fund Website: [www.aarc.org/your-rt-career/aarc-advanced-rt-fund/](http://www.aarc.org/your-rt-career/aarc-advanced-rt-fund/)

Up to \$30,000 can be requested. Application must include a budget and justification.

Proposal application date will change from 4/30/25 to 5/30/25 since they are running slightly behind.

Targeting 5/1 for next round of letters to come in.

Government Affairs SOAR ACT is focus for 2025, Fly in 9/15-16, 2025

Interstate Compact task force 7 states must pass legislation before the contract become real. Legislation proposed in 8 states, 7 expected in 2026. WA has passed legislation.

Miriam O'Days presentation is included.

Sherleen Bose is the newly elected delegate to fill Hanns Billmeyer's remaining term.

She completed the New Delegate Orientation process and attended the virtual HOD meeting on March 21.

**Plans:** Attend Summer HOD Meeting

**Suggestions:** Please move the VSRC Q3 meeting from July 18 to July 11 or July 25, Delegates will be in Florida on July 18 and not be able to attend. \*\*Added to the agenda for discussion\*\*

**District Directors:**

**Reporting For: Blue Ridge District**

**From: Vinny Richardson & Jonathan Waugh**

**Activities:** (From Vinny) Nothing planned yet on the calendar. I am currently making some presentations on pediatric populations requiring vent support for select disease states that can be maybe used in the future for a CE. (From Jonathan) We are working on an end-of-life simulation for learning for respiratory therapy students. We hope to make it interprofessional and include input from real stories (de-identified) from our peers. Question: How do I invite VSRC members to contribute their patient end-of-life stories for this educational project?

**Plans:** I might be doing a moderator type role in a presentation for an RT residency program between the VSRC and PSRC with Michael O'Brien in June. I am just awaiting some feedback to make sure my calendar is free for the dates requested. I spoke to Debbie Bunch at the AARC about a possible story on a local RT in a different practice setting. The Lexington Prescription Center employs a respiratory therapist to provide consulting on all things related to breathing health (in addition to mask-fitting and patient education on DME/medications). The RT is being promoted on radio spots as "ask the expert" about breathing health questions. We hope to get a story out of this that could be distributed to news outlets.

**Suggestions:** We want our students to participate in the upcoming Fall Mountain Meeting. I understand this will probably be a virtual meeting. I would like to coordinate with the person in charge of that meeting so I can build attendance to it into our Fall course curriculum as an assignment. It is important to schedule around home football games, if possible, otherwise the university will not let me make it a required assignment.

**Reporting For: Central District**

**From: Travis Goodwyn & Heather Chatfield**

**Activities:** None for the first quarter. Planning and coordinating for an educational event.

**Plans:** We have confirmed a Central District meeting on Monday, May 5th, at 6:30 PM. The event will take place at the Children's Hospital of Richmond, Brook Road Pavilion. Attendees will earn 1.5 CRCE hours for participating in the presentation titled Respiratory Care: Clinical and Legal Essentials.



During the meeting, we hope to gather more details from attendees to determine the next steps and gauge interest for our next event in the Fall.

**Suggestions:** No suggestions currently.

**Reporting For: Northern District**

**From: Melissa Rivera**

No report submitted.

**Reporting For: Tidewater District**

**From: Kyle Fields & Michelle Blake**

No report submitted.

**Reporting For: Western District**

**From: Amber Lipes & Russell Copely**

Report submitted. Nothing to report.

**Committees:**

**Reporting For: Audit Committee**

**From: Daniel Gochenour**

Report submitted. Nothing to report.

**Reporting For: Bylaws Committee**

**From: N/A**

**\*\*Committee chair is vacant\*\***

No activity to report.

**Reporting For: Education Committee**

**From: Brent Williams**

No report submitted.

**Reporting For: Judicial Committee****From: Madison Fratzke****Activity:** None.**Plans:** None.

Suggestions: We should have information on the website that provides members with a method for asking questions or reporting concerns. There have been comments before that we can't safely put e-mail addresses on the website, so maybe a contact form would be acceptable?

**Reporting For: Legislative Committee****From: Sherleen Bose & Yvonne Marante-Fisher****Activities:** Please see the following activities

Communication with Miriam O'Day, Sr. VP Government Relations, related to compact licensure and other legislative activities

Attended a meeting in March with Adam Diersing and Carl Sims to discuss the progress on compact licensure.

**Plans:** AARC Fly In 2025 is on September 15-16. We will encourage members to save the date and join us to connect, advocate, and make our voices heard.

**Suggestions:** None at this time.

**Reporting For: Membership Committee****From: Ryan Sharkey**

No report submitted.

**Reporting For: Nominations/Elections Committee****From: Ali Brown**

No report submitted.

**Reporting For: Media Committee****From: Susan Arrington**

**Activities:** Posting all events as given, updated website look some, website has been spammed multiple times now, site hosts Sitevision have installed a spam blocker to see if that helps!

**Plans:** Continue to post anything VSRC related as given to me

**Suggestions:** none

**Reporting For: Public & Professional Relations Committee**

**From: N/A**

**\*\*Chair position is vacant\*\***

No activity to report.

**Reporting For: Strategic Planning Committee**

**From: Chad Gibbs**

No report submitted.

**Programs:**

**Reporting For: Symposium By The Sea**

**From: Susan Arrington/Megan Keith**

**Activities:** All speakers have been lined up (15 total), registration is open and as of the writing of this report we have 40 people registered, and 8 vendors. Posts have been made on all social medias, and emails have been sent to local hospitals to distribute to staff.

**Plans:** Continue to advertise, finish up with a few details with the hotel and get speaker gifts/door prizes

**Suggestions:** none at the moment

**Reporting For: Virtual Symposium**

**From: Michael O'Brien**