

Board of Directors Meeting Agenda & Minutes
Quarter 1—**Quorum= 10**
January 16, 2026

Agenda Item	Discussion	Resolution/Person for required action
House Bill 575- Compact licensure House Bill 22- Bias reduction training	Updated bill, moving to resolution stage.	*Santiera and Sherleen to let VSRC group of concluded results.
See Report from Treasurer. Pending approval for new laptop and Quickbooks moving to online version.	Discussion about budget planning wording, to ensure that we aren't insinuating for-profit status.	Concluded- Doug reached out to accountant and confirmed that we can have income, but should plan "balanced budget" so that sum=0. We just want to make sure surplus goal is to go back into the organization.
Scholarship information to be sent out. Would like to have logo on the paperwork. Students from Radford will be participating in Sputum Bowl	No discussion	*Santiera to send logo to Education Chair
Want to bring back Capital City Symposium. March 14th, at Reynolds CC- Any speakers welcome.	Best way to reach out for speakers? Plan for vendors?	*Ali to work with Madison and others to gather speakers
Symposium by the Sea -Rates set for rooms and vendors. Details to be finalized.	Working on registration set up on website. Speakers will get room discount, can discuss honorarium. Durbin award is given to Keynote Speaker to be given during the SBS. Thoughts about Fall/Peds/Mountain Air program as well.	*Ali and Michelle will discuss and report back. Plan: Set up a plan and send it to the board for vote, including Fall plan (virtual, etc), naming of the program, and get it approved. Michael unable to chair peds virtual this year.

Ad revenue being paid and no ad on website.	Doug and Michael to discuss how to resolve and if a reimbursement is needed	*Doug and Michael to let the group know of resolutions.
Will delay Orientation to a later date, as this meeting ran long	All agreed, no denials	*Madison to plan and set up a follow-up meeting for Orientation.
OLD BUSINESS		
Budget Discussion: Started with EBOD previously, discussing further with rest of board.	*Dividends not shown- Doug working on that to get correct number. *For Non-Profit, goal is to 0 sum profit. Placed dividends in Misc. to show.	Budget Approved: Motion- Keith, Second- Ali. Vote Approved.
Conflict of Interest forms- Must be filled out by everyone	No discussion	*Madison to send out soon-
Strategic Planning	No discussion past what discussed earlier by Keith	*Keith and Madison to finalize details- Concluded- Strategic Planning Workshop will be 2/27/26 1500-1900, and 2/28/26 0730-1600. Must attend both days!
NEW BUSINESS		
<p>Roberts Rules of Order- We will learn this together to help us stay organized</p> <p>District Director Roles- Will help each other grow and remain supported</p> <p>Committees/Volunteers- We are responsible for our areas, reach out for support if needed- Orientation in future</p> <p>Communication/Email- Make sure email is clear and people know of their action that is needed</p> <p>Document Management- Google Doc, or AARC will help continually stay organized with document mgmt.</p> <p>Governing Documents- Standing rules, needs to be update. We need to combine everything and make it more accessible/legible</p> <p>Upcoming Deadlines- Derrick to take charge to help keep everyone on task on what is needed. Next up is Durbin Award (Feb), Scholarship application (March 1st)</p>		

